In an effort to improve the livability and conditions of the apartments owned and managed by AMHA, uniform standards for resident housekeeping have been developed for all tenant families.

## 15.3. Housekeeping Standards: Inside the Apartment

15.3.1. Walls: should be clean, free of dirt, grease, holes, cobwebs, and fingerprints.

(Wallpaper is prohibited.

**15.3.2.** Floors: should be clean, clear, dry and free of hazards.

**15.3.3.** Ceilings: should be clean and free of cobwebs. (Ceiling fans prohibited.)

15.3.4. Windows: should be clean and not nailed shut. Shades or blinds should be intact

(sheets are not allowed as a window covering.)

**15.3.5.** Woodwork: should be clean, free of dust, gouges, or scratches.

15.3.6. Doors: should be clean, free of grease and fingerprints. Doorstops should be present. Locks must work.

15.3.7. Heating units: should be dusted and have uncluttered access.

**15.3.8.** Trash: shall be disposed of properly and not left in the unit.

15.3.9. Entire unit should be free of rodent or insect infestation (including fleas).

**15.3.10.** Stove: should be clean and free of food and grease.

15.3.11.Refrigerator: should be clean. The freezer door should close properly and the freezer have no more than one inch of ice.

15.3.12. Cabinets: The cabinets should be clean and neat. Cabinet surfaces and countertop

should be free of grease and spilled food. Storage under the sink should be limited to

small or lightweight items to permit access for repairs. Heavy pots and pans should

not be stored under the sink.

15.3.13. Exhaust Fan: should be free of grease and dust.

15.3.14. Sink: should be clean, free of grease and garbage.

15.3.15. Food storage areas: should be neat and clean without spilled food.

15.3.16. Trash/garbage: should be stored in a covered container until removed to the disposal area.

15.3.17.Bathroom—

15.3.17.1. Toilet and tank: should be clean and odor free.

15.3.17.2. Tub and shower: should be clean and free of excessive mildew and mold. Where

applicable, shower curtains should be in place, and of adequate length.

15.3.17.3.Lavatory: should be clean

15.3.17.4. Exhaust fans: should be free of dust.

15.3.17.5. Floor should be clean and dry.

15.3.18. Storage Areas

15.3.19.Linen closet: should be neat and clean.

**15.3.20.**Other closets: should be neat and clean. No volatile or flammable materials should be stored in the unit.

**15.3.21.**Other storage areas: should be clean, neat and free of hazards.

## 15.4. Housekeeping Standards: Outside the Apartment

15.4.1. Parking lot: should be free of abandoned cars. There should be no car repairs in lots.

**15.4.2.** Hallways: should be clean and free of hazards.

**15.4.3.** Stairwells: should be clean and uncluttered.

**15.4.4.** The following standards apply to family and scattered site development only; some standards apply only when the area noted is for the exclusive use of Tenant:

**15.4.4.1.** Yards: should be free of debris, trash, and abandoned cars. Fences are prohibited.

Exterior walls should be free of graffiti.

**15.4.4.2.**Porches (front and rear): should be clean and free of hazards. Any items stored on the porch shall not impede access to the unit.

15.4.4.3. Steps (front and rear): should be clean, and free of hazards.

15.4.4.4. Sidewalks: should be clean and free of hazards.

15.4.4.5. Storm doors: should be clean, with glass or screens intact.

15.4.4.6. Sheds: should be free of debris, motor vehicle parts, and flammable materials